

BOARD OF DIRECTORSAnnual Organizational Meeting, Election of Officers

At the first regular meeting at which newly elected board members are seated in election years and at the first regular meeting in December in non-election years, the board shall elect from among its members a chair and a vice chair to serve one-year terms. Officers shall not be elected following the appointment of a director to fill a vacancy on the board unless a majority of the board is appointed. If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the chair and the vice chair, the board shall elect a chair pro tempore who shall perform the functions of the chair during the latter's absence. The superintendent shall act as board secretary. In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a recording secretary.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly-elected board members by the Chair.
- B. Administration of Oath of Office.
- C. Call for nominations for Chair to serve during the ensuing year by the Secretary to the Board.
- D. Election of a Chair (roll call vote).
- E. Assumption of office by the new Chair.
- F. Election of other officers.

Legal References:	RCW 28A.330.010	Board President, Vice President, Secretary
	RCW 28A.330.020	Certain board elections, manner and vote required - selection of personnel, manner
	RCW 28A.330.050	Duties of superintendent as secretary
	RCW 28A.400.030	Superintendent's duties
	RCW 29A.20.040	Local elected officials, commencement of term of office.

Date: 1/19/79; 10/19/89; 1/19/98; 6/4/01; 3/8/04; 3/27/06.